

	Whole House
	Remove all nails, screws, tacks, etc. out of the wall - PLEASE DO NOT SPACKLE!
	Dust all ledges and flat surfaces
	Wipe down all baseboards and remove noticeable marks, dirt, scuffs, and residue from walls where needed.
	Get rid of all cobwebs (look up towards the ceiling!)
	Clean all window sills and ledges
	Vacuum/sweep & Mop ALL floors
	Do not leave behind any personal items or furniture – unless prior authorized
	All trash must be removed from the unit. Any trash left in trash bin must have arrangements made to be taken out to the curb on trash day.
	Bathroom
	Thoroughly clean tub/shower and remove all soap scum, hair, and residue.
	Clean out the bathroom drawers and vanity. No residue or hair left behind.
	Clean toilet, sink, countertop and floor
	Clean mirror.
	Kitchen
	Clean out all cabinets and liners.
	Wipe down the front of the cabinets. (no grease!)
	Clean and disinfect all countertops.
	Clean the sink and faucet, clean out under sink
	Scrub the refrigerator inside and out . Remove all shelves and clean separately if necessary.
	Scrub stove and oven thoroughly, including inside oven, burners, drip pans, stovetop grease, and underneath burners. Run self-clean cycle.
	Remove all food debris and clean inside dishwasher, including filter area if accessible. Run cleaning cycle.
	Bedrooms/Living Room
	Dust, vacuum/sweep and mop each room.
	Commonly Overlooked Items Include:
	Inside oven and refrigerator drawers
	Hair/residue in bathroom drawers
	Mopping floors
	Trash removal
	Window sills and ledges
	Dust on baseboards and ledges
	Grease on cabinet fronts
	<i>If the apartment is not returned in sufficiently cleaned condition, professional cleaning may be required, and the cost may be deducted from the security deposit. If you anticipate needing assistance with cleaning, please let us know ahead of time and we can help coordinate professional cleaners.</i>